

We're on the move!

The Division of Educational Development and the Division of Emergency Operations are on the move. These two Divisions in the Office of EMS will be moving from our location in downtown Richmond to the suburbs of Henrico County.

The move is scheduled to take place starting on June 4, 2008 and will end on June 16th, 2008. The Division of Emergency Operations should be up and running sooner than the 16th, barring no complications.



In an effort to reduce any confusion about this move, we want to let you know that some or all of the following services will be affected by this move.

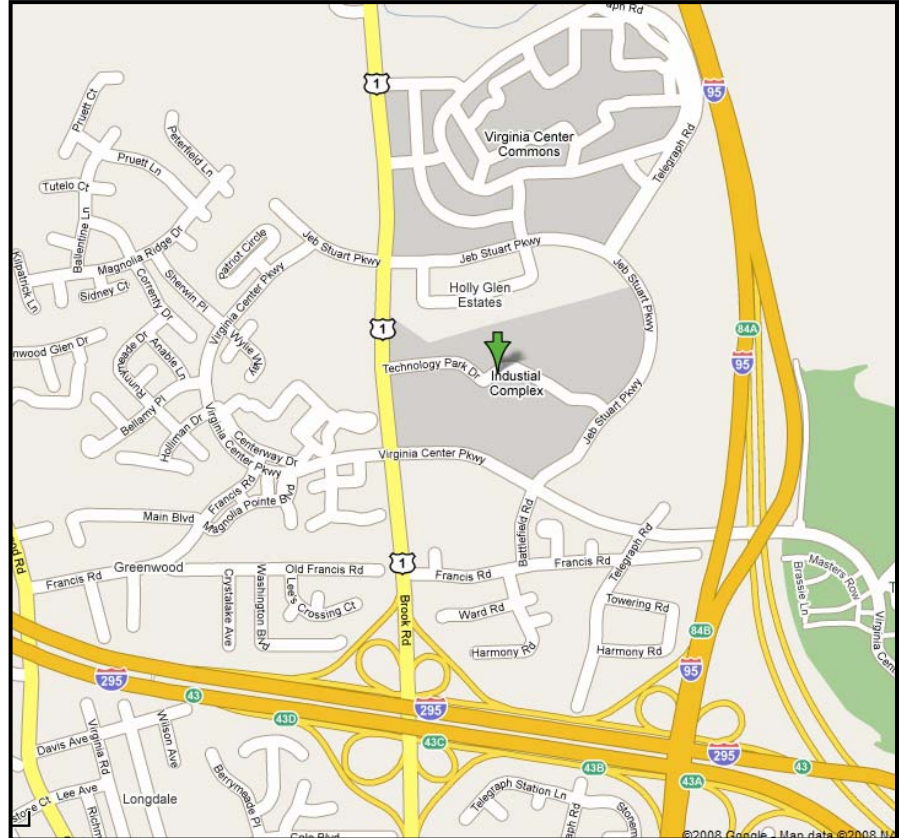
We anticipate that the following services related to training, education and certification will be delayed at a minimum for 8 business days...maybe more.

- Receipt and posting of CE
- Receipt and processing of Course Approvals
- Receipt and processing of waivers
- Receipt and processing of reciprocity and legal recognition
- Receipt and processing of enrollment forms
- Processing of certification cards, reprints and copies of CE Reports.
- Correcting CE errors
- Updating Provider information (address, affiliations, name changes)
- All mailings which would normally be sent out via USPS.

During this move, staff members **WILL NOT** have access to e-mail or voicemail. Some staff members (those with Blackberry's) will have limited access to e-mail.

Our new location will be:

1001 Technology Park
Drive
Glen Allen, VA 23059



PLEASE NOTE: The current phone numbers and mailing address for the Office of EMS **WILL NOT CHANGE** from its present address. Any correspondence sent to this new address will be returned to sender via the original carrier—this is a physical location only with no mail service.

All communication sent to the Office needs to be addressed to:

Virginia Department of Health
Office of Medical Services
109 Governor Street, Suite UB-55
Richmond, Virginia 23219
1-800-523-6019 (VA only)
804-864-7600 (phone)
804-864-7580 (fax)

Please bear with us during this transition to our new home. We will send out a blanket e-mail notification to those for whom we have e-mail addresses once we are back up and functioning.

We appreciate your patience.

Click this link to go to the main Division of Educational Development page:

<http://www.vdh.virginia.gov/OEMS/training/index1.htm>